



THE INSTITUTION OF ENGINEERS PAKISTAN

CONSTITUTION & BYE-LAWS

PREFACE

The Institution of Engineers, Pakistan came into existence in 1948 with its Headquarters at Dacca, the then Capital of East Pakistan with the blessing of the Father of Nation Quaid-e-Azam Muhammad Ali Jinnah .It was registered as a Society under the Societies Registration Act of 1871.

In 1971, when Bangladesh separated, its Headquarters shifted to Lahore necessitating the revision of Constitution to meet the changed circumstances.

On 28th May 1973 the General meeting in its meeting held at Lahore carried out certain amendments which remained effective till 15th February 1979, when certain articles of the Constitution were again revised and approved by the General Body in its meeting held at Karachi on 16th February 1979.

In its 43th Biennial Meeting held on 18th July 2001 at Islamabad, the General Body considered the recommendations of the Constitution & Bye-Laws Committee and resultantly approved a good number of very important amendments to meet the changing aspirations, expectations of the engineers and legal requirements of Constitution. The Constitution has, therefore, been updated and it is effective from 18th July 2001.

ENGR CH.MUHAMMAD RASHID KHAN

SECRETARY GENERAL

PREAMBLE

Whereas several persons desirous of being formed into a Society in pursuance of Act XXI of 1860 applied on 7th May, 1948 under their respective signatures for registration of the association under the name and style “THE INSTITUTE OF ENGINEERS, PAKISTAN”.

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”. Was registered together with the Memorandum of Association and By Laws thereof by the Registrar of Joint Stock Companies, East Bengal, under No 116/26 E.B of 1948-49 dated the 7th May, 1948.

And whereas after registration “THE INSTITUTE OF ENGINEERS, PAKISTAN”. having its Headquarters at Dacca in East Pakistan has become a Corporate Body under the Act together with all the rights and liabilities thereof under the Constitution of the “THE INSTITUTE OF ENGINEERS, PAKISTAN” and the By-Laws made thereunder.

And whereas the “THE INSTITUTE OF ENGINEERS, (India)” registered under the Indian Companies Act 1913 and incorporated by the Royal Charter 1935 existing immediately before the 14th August, 1947 had its jurisdiction throughout India has now its jurisdiction limited within the territory under the sovereignty of the Government of the Republic of India and had/has no successor other than “THE INSTITUTE OF ENGINEERS, PAKISTAN”. Anywhere within the territory forming Pakistan.

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”.is and shall be entitled to all rights or interests as might have accrued to or as might have deemed to accrue to the same as the duly and legally constituted successor of “THE INSTITUTE OF ENGINEERS, India”.in Pakistan.

And whereas the Constitution of “THE INSTITUTE OF ENGINEERS, PAKISTAN”.as originally formed in 1948 was amended and revised in 1952 and was also approved by the Government of Pakistan

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”.at the Annual General Meeting held on 14th April in 1962 at Rawalpindi deemed it necessary to further amend the Constitution which became effective from 25th November 1964.

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”.in its extra ordinary General Meeting held on 19th December, 1965 at Dacca amended the Constitution to come into effect from the 19th December, 1965.

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”.in its Extra Ordinary General Meeting held at Lahore on 27th May 1972 resolved to further amend the Constitution.

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”.in its Annual General Meeting held on 28th May 1973 at Karachi further amended the Constitution to come into effect from the 28th May, 1973.

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”.in its Annual General Meeting held on 16th February 1979 at Karachi, further amended the Constitution to come into at once. The articles connected with Election and term of office will, however, are effective from elections for 1980.

And whereas “THE INSTITUTE OF ENGINEERS, PAKISTAN”. (the word Institute changed in 22nd Annual Body Meeting at Karachi in 1979 to meet changing aspirations ,expectations of the engineers and legal requirements of the Constitution)the Constitution was further amended in Annual General Meeting held on 25th January ,1992 at Lahore.

Now therefore, for the word “Institute “wherever occurring in the Constitution & By-Laws, the word “Institution “may be substituted.

And whereas the General Body Meeting held on 2nd January 2001 at Karachi passed amendments of different articles of Constitution with more than two third majority so as to ensure better performance and attainment of the objectives of the Institution.

Now therefore the Constitution of the “THE INSTITUTE OF ENGINEERS, PAKISTAN” duly updated with all amendments is effective from 18th July, 2000.

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CHAPTER 1

1.NAME

The name of the Institution is “The Institution of Engineers Pakistan” hereafter called the Institution.

2.LOCATION

The Registered Office, called the Headquarters, of the Institution, shall be located at Engineering Centre .IEP Roundabout.Gulberg III Lahore. Pakistan.

3.THE STATUS OF THE INSTITUTION.

The persons who are now Corporate Members of the Institution and all such persons ,as may hereafter become Corporate Members of the Institution, shall forever hereafter ,so long as they continue to be such Corporate Members.be one Body Corporate by the same name shall have perpetual succession and a Common Seal with power to break, alter and make a new the said Seal from time to time at their will and pleasure and by the same name shall and may sue and be sued in all the courts, and in all manner of actions and suits shall have power to do all other matters and things incidental to appertaining to a Body Corporate including the power to take and hold personal property and power to purchase ,take on lease and hold lands,tenements,hereditaments or any interest in any lands,tenenents,hereditaments whatsoever in Pakistan & abroad for the purpose of the Institution and power to sell ,let on lease ,alienate or otherwise dispose of the same or any part thereof.

CHAPTER II

4. AIMS AND ACTIVITIES

The aims and activities of the Institution are:

- a) To promote and advance the science, practice and business of engineering in all its branches throughout Pakistan
- b) To promote efficiency in the engineering practice and profession
- c) To regulate the professional activities and assist in maintaining high standards in the general conduct of its members.
- d) To lay down professional code of ethics and to make it mandatory for its members to abide by the same in their professional conduct.
- e) To help in the acquisition and interchange of technical knowledge among its members.
- f) To promote the professional interest and social welfare of its members.
- g) To encourage original research in engineering and conversation and economic utilization of the country's materials and resources.
- h) To foster co-ordination with similar Institutions in other countries and Engineering Universities, Institutions and Colleges in Pakistan and in other countries, for mutual benefits in furthering the objects of Institution.
- i) To diffuse among its members information on all matters affecting engineering and to encourage ,assist and extend knowledge and information connected therewith by establishment and promotion of lectures, discussions or correspondence; by the holding of conferences, by the publication of papers, periodicals and journals,proceedings,reports,books circulars and maps or other literary undertaking ,by encouraging research work or by the formation of library or libraries and collection of models ,designs drawings and other articles of interest in connection with engineering or otherwise howsoever.
- j) To promote the study of engineering with a view to disseminating the information obtained for facilitating the scientific and economic development of engineering in Pakistan
- k) To establish, acquire, carry on, control or advise with regard to colleges or other educational establishments where students and apprentices may obtain a sound education and training in engineering on such terms as may be settled by the Institution.
- l) To encourage ,regulate and elevate the technical knowledge of persons engaged in or about to engage in engineering or in any employment manual or otherwise in connection therewith and with a view thereto function as an Educational Institution and to provide for holding of coaching wherever possible and to test by examination or otherwise the competence of such persons and to institute and establish professor –ships, student-ship ,scholar –ship, rewards and other benefactions and to grant certificates of competency whether under any Act of the Government of Pakistan or local Government under the By-

Laws of the Institution regulating the conduct and qualification of engineer or otherwise howsoever.

- m) To co-operate with various Government agencies and industrial and commercial enterprises connected with engineering and advising them in matters concerning the profession and practice of engineering and promotion of technical education.
- n) To encourage inventions and investigate and make known their nature and merits.
- o) To arrange and promote the adoption of equitable forms of engineering contracts and other legal documents, to encourage settlement of disputes by arbitration and to act as and nominate arbitrators and empires on such terms as may be expedient.
- p) To promote just and honorable dealing and to suppress and mal –practice in engineering.
- q) To do all such other acts and things as are incidental or conducive to the above objects or any of them.

5. With a view to the better attainment of the objectives of the Institution, The Institution shall use its best endeavour to establish Local Canters, Subcentres, Associate Member Chapters and Student Chapters in various areas and take other steps for the benefit of members in such members as the Bye-Laws for the time being of the Institution shall prescribe.

6. There should be general meetings of all classes of members from time to time and there shall always be a Governing Body called the COUNCIL to direct and manage the concerns of the Institution; and only the General Meetings of Corporate Members and Council shall have the entire direction and management of the Institution according to Bye-Laws framed hereinafter by majority votes. The Chairman of the meeting having a casting vote. The Corporate Members only shall choose the President, the Vice President and other Council Members who will make and establish Bye-Laws necessary for conducting the business of the Institution or alter, vary ,or revoke and make such new ones as they may think most useful and expedient. The Council shall have the sole management of the income, funds and properties and shall or may do all such acts and deeds as shall appear to them necessary or essential to be done for the purpose of carrying into effect the aims and activities of the Institution.

7. The whole property of the Institution is vested solely and absolutely in the members thereof and that they shall have full power and authority to sell, alienate ,charge or otherwise dispose of the same as they think proper, but no sale or mortgage ,encumbrance or other disposition of any property,lands,tenements,or hereditaments belonging to the Institution shall be made except with the approbation and concurrence of a General Meeting ,when the required quorum obtains and two third members present vote in favour. Under the pretense whatsoever, any such property or effects or the income or revenue derived from voluntary contributions or otherwise be applied in making any dividend ,gift or bonus between any of the members and same is hereby expressly prohibited provided that it shall

be lawful for the Council to grant honorarium to a member who has rendered or has been rendering special service to the Institution.

8. No resolution or Bye-Law shall on any account or pretense whatsoever is made by the Institution in opposition to the general scope, true intent of the Laws of Pakistan and if any such rules and By-Laws are made the same shall be absolutely null and void.
9. The Institution shall not carry on any trade or business or engage in any transaction with a view to pecuniary gain or profit of the members thereof. No member shall have any personal claim on any property of the Institution or shall be paid or transferred directly or indirectly by way of dividend or bonus or otherwise ,however ,by way of profit to the members of the Institution except in the case of salaried officers of the Institution.

CHAPTER III

10. EXAMINATIONS

The Council shall cause examinations to be held for approved candidates for admission as Members or for election as Associate Members and shall frame regulations for such examinations defining time and places at which they shall be held, the subjects which they shall comprise and the fee to be paid or deposited by candidates admitted thereto. The Council may from time to time add to or vary or rescind any of the aforesaid regulations. The Council shall have power to recognize such university degrees and collegiate and other certificates as, after scrutiny, it may deem those to prove to be sufficient standard of attainment of scholarship in the subjects referred to any may exempt such Associate Members or holders of such certificates from passing in whole or in part of the said examinations. The Institution may have an Honorary Controller of Examinations nominated by the Council from amongst the Corporate Members of the Institution.

11. Publications:

It shall be the duty of the Council to adopt every means for the advancement of the subjects of the Institution and arrange for the publication of such papers and documents as may be calculated to advance professional knowledge and promote engineering science and practice. For this purpose a Publication Committee should be constituted which may be assisted by Honorary Editor or Editors from amongst the members of the Institution.

Every Paper, map, plan, drawing or model presented to the Institution shall be considered the property thereof unless there shall have been some previous arrangement to the contrary and the Council may publish these in any way and at any time they may think proper. No author or anybody else can publish any such document elsewhere without the approval of the Publication Committee.

12. The Institution shall maintain libraries of technical books, journals and also of allied subjects at the Headquarters and such Local Centres and places as the Council may decide and shall keep in touch with similar institutions in other parts of the world.

13. ESTABLISHMENT OF DIVISION/DIVISIONS

a) The Council shall establish such Divisions of the engineering profession as may be deemed appropriate. The Divisions shall function under Vice-Presidents of the Institution, one for each Division. Divisional activities will be promoted at the Headquarters and at the Local Centres through corresponding Vice-Chairmen of respective Divisions. Fifty Corporate Members of any such Branch of engineering may form a Division in any Local Centre. Provided that in case any division or divisions have less than 500 members, they shall not have a separate Vice President but the Council shall attach them to a division with similar technology or allow two or three divisions to

have a common Vice President .Each division shall however have separate Vice Chairman at Centre Level.

- b) The Council shall establish one or more Technical Coordination Committees for the study of engineering problems of National significance and allocate functions associated therewith to one more of the Vice-Presidents .There shall also be established Technical Committee/Committees at Local Centre.
- c) The Council may establish Committees for promoting the study of particular branches of engineering and frame rules for conduct of the same with power to vary the same from time to time as it may deem fit.

14. USE OF THE ROOMS AND PREMISES OF THE INSTITUTION.

The Council shall have power to grant from time to time as it may deem it fit the use of the rooms and premises of the Institution to any Society for purposes analogous to those of the Institution or to any person who may be desirous of having meetings connected with the objects of the Institution.

15. PRIZES AND MEDALS

- a) The Institution may bestow upon eminent and reputed engineers of the Institution. Life Fellowship and/or award medals to them as Insignia of Honour at the Annual Convention.
- b) The Institution may award prizes and/or medals for outstanding papers and contributions to engineering science and shall authorize to create public charitable trust for the advancement of engineering and for the welfare of the students. The Institution may also create funds for scholarships for research work.

CHAPTER IV

16. MEMBERSHIP

- a) Membership of the Institution shall consist of two classes
 - i. Corporate and
 - ii. Non-corporate

Only Corporate Member has the right to vote, to requisition meetings and to be elected to the Council.

- b) Corporate Members shall be divided into
 - i. Fellows
 - ii. Members
- c) Non-Corporate Members shall be divided into
 - i. Honorary Fellows
 - ii. Associate Members
 - iii. Associate
 - iv. Student Members
 - v. Affiliates
 - vi. Subscribers
- d) Corporate or Non –Corporate Membership shall be open to various branches of engineering namely
Aeronautical, Structural, Chemical, Civil, Communications, Electrical, Electronics, Marine, Mechanical, Metallurgical, Mining, Nuclear, Public Health & Automobile and such others as may be approved by the Council.

17. Abbreviated Titles.

Members shall be entitled to the exclusive use, after their names, of the following abbreviated forms showing the class of Membership.

Honorary Fellows	Hon.F.I.E (Pak)
Fellows	F.I.E. (Pak)
Members	M.I.E. (Pak)
Associate Members	A.M.I.E (Pak)
Associates	Associate.I.E. (Pak)
Affiliates	Affiliates I.E. (Pak)
Subscribers	Subscribers.I.E. (Pak)

No person who has ceased to be a member of the Institution is entitled to make use of any designation implying connection therewith.

18. HONORARY FELLOWS

Honorary Fellows shall be chosen only from

- a) Persons of acknowledged eminence in engineering or science related thereto but who are not engaged in the practice of that profession. The confinement of this distinction may, in exceptional cases. Before life time.
- b) Persons of distinction whom the Institution desire to honour for services rendered thereto, or whose association is deemed to be of benefit to the Institution. The President and Prime Minister of Pakistan and the Governors of the Provinces and Head of the other countries may be elected by the Council as Honorary Fellows for the tenure of their respective office.

19. FELLOWS

Every candidate for admission as a Fellow shall be a Corporate Member of the Institution and shall produce evidence satisfactory to the Council that he satisfies the following conditions.

- (1) **Age** He shall not be less than (forty) years of age.
- (2) **Occupation** He shall be engaged in the profession of engineering or shall have retired from the profession of engineering after having held before his application for election or transfer, a position of high responsibility.
- (3) He shall also have at least one of the following qualifications
 - a) He shall have at least ten years' experience in a position of responsibility for the design and/or execution of important engineering works.
 - b) He shall have attained such eminence in engineering as to qualify him in the opinion of the Council for the distinction of Fellowship.
 - c) He shall have high educational qualification and shall occupy a prominent position in the profession of engineering and he shall either have made some noteworthy contribution to the science of engineering or he shall have materially advanced the practice of engineering from the technical point of view.

20. MEMBERS

Every candidate for election to the class of Members or transfer from Associate Members into this class shall satisfy the following conditions:

- 1) **Age** He shall be not less than 21(twenty one) years of age.
- 2) **Occupation** At the time of his application for election ,he shall be actually engaged in the design and /or construction of engineering works or engaged as a teacher of engineering in a technical university or College or institute recognized by the Council or engaged in engineering research
- 3) **Qualification** He shall have one of the following group of qualifications:

- a) He shall have passed the Section 'B' Examination of the Institution OR
- b) He shall have completed a course of studies in engineering leading to a degree recognized by the Council as exempting him from Section 'A' and B Examinations of the Institution and shall have received such a degree.

21. ASSOCIATE MEMBERS

Every candidate for attachment to the Institution as an Associate Member or for transfer from Student to this class shall satisfy the following conditions.

Occupation	He shall be working under the guidance of a Corporate Member or obtaining experience in design and execution of actual Engineering works
Qualifications	He shall have completed a course of studies in engineering leading to a degree and shall have received such degree recognized by the Council.

Or

He shall have passed the Section B Examination of the Institution of Engineers, Pakistan or of any other Institute or Society, the examination of which are recognized by the Council.

22. ASSOCIATES

Every candidate for attachment to the Institution as an Associate or for transfer from Student to this class shall satisfy the following conditions:

Occupation	He shall be working under the guidance of a corporate Member on an Engineering Project or works.
Qualifications	He shall have satisfactorily completed the three years programme of Instruction in a technology leading to the diploma of Associate Engineering or equivalent recognized by the Council.

23. AFFILIATES

Persons who are not engineers by education and profession and do not come under any class of membership rules specified above, but through their connection with engineering are qualified to work with engineers in the advancement of engineering science, knowledge or practice may be permitted to be attached with the Institution as Affiliates. No person who, in the opinion of the Council, is eligible to be a fellow, Member, Associate Member or Associate shall be admitted as an Affiliate.

24. SUBSCRIBERS

The Council may at its discretion attach to the Institution as a Subscriber any State, Department of the Government, Public Body, Registered Company, Firm or individual not eligible to be a Fellow, Member, Associate Member, Affiliate or Student who may desire to be attached. Each subscriber shall be entitled to attend or (if the Subscriber be other than an individual) to depute representatives to attend the Annual Convention.

25. STUDENTS

Every candidate of attachment to the Institution as a Student Member with the object of becoming engaged in the design and for construction works as an engineer shall not be less than 17(seventeen)years of age and shall have one of the following minimum qualifications at the time of application.

- i. He shall be attending a regular course of students leading to degree in engineering
- ii. He is an Intermediate of Science with Mathematics, Physics and Chemistry or an equivalent and is engaged in some engineering works under the supervision of a Corporate Member.
- iii. He is a student in a technical institution, recognized by the Institution and must be in his final year.

26. ADMISSION OF MEMBERS;

Every candidate for enrolment or for transfer from one class to another including a candidate who is already a member of another class shall apply in the prescribed application form to the Institution. Candidates fulfilling the requirements as prescribed above shall be admitted to the Institution on payment of the prescribed fees.

27. CESSATION OR MEMBERSHIP

Any member who has not paid his subscription for three years shall cease to be a member of the Institution. He shall have to pay all arrears subscription for revival of membership subject to exemption by the Council or pay entrance fee of enrolment, provided that he may be exempted from payment of the arrears by the Council.

28. RESIGNATION

Any member may resign his membership by a written communication to the Secretary General who shall put up the same to the authority which has the power to sanction the admission or enrolment for consideration. The resignation shall take effect from the date of receiving the application or such other date at the discretion of the authority concerned.

29. EXPULSION

If any Fellow, Member, Associate Member, Student, Affiliate or Subscriber be convicted by a competent tribunal of felony, embezzlement, larceny, misdemeanor or other offence which in the

opinion of the Council renders him unfit to be a member, the Council shall have the right to expel him from the Institution, provided at least two third of the members of the Council present at a meeting ,vote in favour of such a course.

30. PROFESSIONAL CONDUCTS

All Members are required to order their conduct so as to uphold the reputation of the Institution and the dignity of the profession of Engineers and shall observe and be bound by the Code of Ethics of the Institution. Any alleged breach of this Code by a Member may be brought before the Council which shall be investigated with the knowledge of the Member. If the Council considers the charge proved, action will be taken by suspension from office, expulsion or admonishing by a letter or posting his name in the notice board or publishing his name with description of his offence.

31. RIGHTS AND PRIVILEGES

Members of the Institution shall, subject to this Constitution and the By-Laws made thereunder, enjoy all the rights and privileges as may be conferred by the Institution from time to time .The rights and privileges of every Member shall be personal to him, and shall not be transferable by his own act or operation of law.

CHAPTER V

32. COUNCIL

Subject to this Constitution and in conformity with the Bye-Laws formed thereunder the management of the affairs of the Institution shall be vested in the Governing Body called the Council which shall be a self-expanding Council and shall consist of

- a) President
- b) Vice President
- c) Presidents of the last terms provided they are members of good standing
- d) Secretary General
- e) Immediate Past Secretary General
- f) Chairman of all Local Centres.
- g) Secretaries of all Local Centres
- h) One Council Member for every corporate members or part thereof from each Local Centre maintaining Division –wise representation provided that Fellows will have representation proportionate to their membership.
- i) No member can be or remain office Bearer or Member of the Central /Local Council unless he is a member of good standing.

33. QUALIFICATION OF PRESIDENT, VICE PRESIDENTS AND SECRETARY GENERAL

- i. The President shall be a Fellow of the Institution of at least ten years standing, and he shall have been a Member of the Council of the Institution for at least two biennial, one triennial term or four annual terms. He shall be elected by the Corporate Members of the Institution. He shall serve only for one term in life time.
- ii. The Vice –President shall be a “Fellow “of at least five years standing .He shall be elected by the Divisional Corporate Members of the Institution .He should have been a member of the Council for at least one term.
- iii. The Secretary General shall be a Corporate Member of the Institution stationed at Lahore and shall have been a Member of the Council. He shall be nominated by the President of the Institution in consultation with the Central Council.

34. QUALIFICATION OR CHAIRMAN AND VICE CHAIRMAN

- i. The Chairman shall be a Fellow of the Institution for at least five years standing. He shall be elected by the Corporate Members of his respective Local Centre. He should have served for two biennial one triennial term or two annual terms as a Member of the Council from that Centre. He shall serve only for one term in life.
- ii. The Vice-Chairman of a Local Centre Division shall be a Corporate Member of the Institution and registered with or attached to the respective Local Centre Division. He shall be elected by the Corporate Members registered with or attached to his

respective Local Centre Division. Vice Chairman should be a Corporate Member of at least five years standing.

35. QUALIFICATIONS OR MEMBERS & LOCAL COUNCIL MEMBERS

He shall be a Corporate Member of the Institution. He shall be elected by the Corporate Members registered with or attached to his respective Local Centre Division. The election of Council Members shall be held at Headquarters' level and Local Council Members at Centre Level as per Bye –Laws.

CHAPTER VI

36. RE-ELECTION OF VICE PRESIDENT

A Vice President or a Past Vice President may again be elected to the office of Vice President provided that he shall hold the office for a total of two non-consecutive triennial terms in his life time.

37. RE-ELECTION OF VICE CHAIRMAN

A Vice-Chairman or a Past Vice-Chairman may again be elected to the office of Vice-Chairman provided that, on his ceasing to be Vice-Chairman, he shall not be eligible to hold that office for another term consecutively provided he shall hold that office for a maximum of two Triennial non-consecutive terms in his life time.

38 RE-ELECTION OF COUNCIL MEMBERS

A Council Member of the Institution shall be eligible for re-election to a second consecutive term.

39. Terms of Council Members.

No Member of the Institution having served on the Council for seven terms in all shall be eligible for election as Council Member and no Member of the Institution having served on the Council for consecutive two terms shall be eligible for re-election thereon until after an interval of at least one term unless in the capacity of President, Vice President, Chairman, Vice –Chairman

40. ELECTION OF PRESIDENT AND VICE –PRESIDENTS BY THE HEADQUARTERS

Election of these offices of the Council shall be held by the Headquarters every three years by secret ballot, sent by post, to Corporate Members of the Institution in accordance with the provisions of the Constitutions and By-Laws.

41. ELECTION OF COUNCIL MEMBERS

Election to the offices of the Council Members allotted to each Local Centre shall be held by the Headquarters every three years by secret ballot, sent by post, to Corporate Members of the respective Local Centres in accordance with the Provision of the Constitution and By-Laws.

42. Concurrent Election of Headquarters and Local Centres.

The election for all posts of the Headquarters and Local Centres shall be held concurrently on the schedule as per By-Laws. If election cannot be held at any Centre/Centres as per schedule, the Council shall have the power to nominate the Local Council including Chairman; Vice Chairman for those Centres. Casual vacancies shall be filled by cooption by the concerned Council.

43. Powers of the Council.

All the Powers of the Institution shall be vested in and be exercisable by the Council except so far as the same are expressly required by the Constitution or the By-Laws thereunder to be exercised by the Institution in General Meetings. No Council Member shall hold any paid appointment of the Institution. Powers will be delegated to the President and other officers by the Council as provided in the Bye-Laws.

CHAPTER VII

44. The Council meeting shall ordinarily be held by rotations at each of the local Centre and the Headquarters. The notice of such meetings shall be conveyed to each Council Member with the agenda not less than 14 days before the day of the meeting. An emergent Council meeting may be called at a week's notice. The Council shall meet at least 4 times a year. The quorum shall be ten. An adjourned meeting for want of quorum shall require no quorum. Requisition for a Council Meeting may be made by at least ten Council Members to the President.

45. STANDING COMMITTEES

The Council may constitute Standing Committees from amongst the Corporate Members of the Institution and delegate any of its powers to such Committees as laid down in the Bye-Laws. The Standing Committees so formed shall, in the exercise of the powers so delegated, conform to the Bye-Laws that may, from time to time, be framed by the Council. All standing Committees shall be headed by Council Members who shall be Fellows.'

46. TRIENNIAL/BIENNIAL AND ANNUAL MEETING & ANNUAL CONVENTION.

- a) The Triennial General Meeting of the Institution shall be held once every three years at one of the Local Centre by rotation, preferably the Centre which is to host that year Convention unless the Council under extra ordinary circumstances decides otherwise. The Triennial General Meetings shall be held between 20th December of the election year and 5th January of the next year. However the Council /President may decide otherwise. Under extra ordinary circumstances as per decision of the Central Council /President, the Annual General Meeting and Convention can be held separately. The Convention /Annual General Meeting shall be held in the first quarter of the year.
- b) The Triennial Biennial and Annual General Meeting of the Institution shall transact the following business and such other business as may be placed by the Council or as the General Meeting by unanimous decision, desire to transact :
 - i. Presentation of Annual Report
 - ii. Presentation of the Audited Accounts.
 - iii. Presentation of the Annual Budget.
 - iv. Appointment of the Auditors
 - v. Declaration of new Council and, its installation (only at the Triennial General Meeting.
 - vi. Any other item with the permission of the Chair as General Body, by a majority vote, may desire to transact.
- c) The Annual Convention, Triennial, Biennial & Annual General Meetings shall be held and conducted in accordance with the By-Laws.

47. EXTRAORDINARY GENERAL MEETING

- a) The President shall call an Extraordinary General Meeting on a requisition of at least 100 Corporate Members, out of whom 50 should be Fellows, within 40 days of receipt of such requisition. Such meetings shall transact such agenda only as has been given in the requisition.
- b) The President shall have the right to call an Extraordinary General Meeting of the Institution at his own initiative if such meeting is deemed necessary in the interest of the Institution. All such Extraordinary General Meetings shall be held at the Headquarters.

48. QUORUM FOR GENERAL MEETINGS.

The Quorum for the Triennial General Meeting shall be 100 Corporate Members and for the Biennial & Annual and Extra –ordinary General Meeting 50 Corporate Members.

49. BYE-LAWS

The Council shall have power to frame Bye-Laws in conformity the provision of the Constitution.

50. INTERPRETATION

In case of any doubt or dispute relating to the interpretation of Constitution or the Bye-Laws made thereunder, the decision given by Council shall be final.

51. ARBITRATION

In case of any controversy regarding rights and liabilities of any member of the Institution under this Constitution, the same shall be settled by arbitration in accordance with the Bye-Laws.

52. Amendments of the Constitution;

- a) The Constitution of the Institution can be amended only in Triennial, Biennial, Annual and Extra –Ordinary General Meetings.
- b) Amendments of the Constitution can be proposed by
The Council or
Not less than 24 Corporate Members of Whom 12 shall be Fellows
- c) Corporate Members intending to propose any amendment to the Constitution at any forth-coming Triennial, Biennial and Annual General Meeting should do so by forwarding the proposals duly signed by 24 Corporate Members to Secretary General so as to reach him not later than 30th August every year for putting it up in the said General Meeting in accordance with the Bye-Laws.
- d) The amendment shall be passed by two-third majority of Corporate Members present at the meeting

CHAPTER-VIII

53. Local Centres.

Whenever, hundred (100) Corporate Members of the Institution residing in a defined area inform the Council of their desire to form a Local Centre of the Institution, the Council shall subject to the provisions of the Constitution and Bye-Laws, authorize them to do so after defining the boundary of the area to which the Local Centre would relate. The Chairman of the Local Council will be nominated by the Council for the first term. The Local Centre can have General Meetings and Publications of its own. Any publication from any Local Centre shall need the approval of the Council. Notwithstanding the above, the Council may establish Centre/Sub Centres at any place as deemed necessary in the interest of the Institution.

54. Delimitation of the Local Centres.

The Council may as and when considered necessary either of its own initiative or at the initiative of any Local Centre, redefine the boundary in consultation with the local Centre. It shall be obligatory for every Member of Institution to belong to the Local Centre within the boundaries of which ordinarily resides and that he shall not be on the roll of members of more than one local Centre at a time. It is the duty of the Member to inform the Centre concerned and also the Headquarters of the Changes of the residence and address on occurrence.

55. ASSOCIATE MEMBER & STUDENT CHAPTER.

- a) Each Local Centre may form a Student Chapter for promotion of interest and welfare of the Students.
- b) Each Local Centre may form Associate Member Chapter for promotion and welfare of the Associate Members.
- c) The Chapter may arrange coaching classes, seminars, talks by eminent engineers and scientists and senior members and arrange for the publication of bulletins and journals and study tours to engineering projects. Such chapters of the Institution may also be opened at the engineering universities, colleges and technical institutes in the country.

When by reason it is determined by the Council that the activities of any Centre are derogatory to the object of the Institution or membership falls below the economical unit, the Council may suspend or cancel the Centre and /or merge it with the adjoining Centre or Centres.

56. CANCELLATION OF LOCAL CENTRE

When by reason it is determined by the Council that the activities of any Centre are derogatory to the object of the Institution or membership falls below the economical unit, the Council may suspend or cancel the Centre and /or merge it with the adjoining Centre or Centres.

57. DEALING WITH PROVINCIAL GOVERNMENTS

The Chairman of Local Centres located at the Provincial Capital may be authorized by the Council to deal with the Provincial Government in professional matters on behalf of the Council.

58. COMPOSITION OF LOCAL COUNCIL

The Composition of a local Council shall be as follows

- i. Chairman] only of the Local Centre
- ii. Immediate Past President] where registered
- iii. Immediate Past Vice Presidents]
- iv. Immediate Past Secretary General]
- v. Vice Chairman, one for each Division
- vi. Secretary
- vii. Chairman of the last three terms provided they are members of good standing.
- viii. Immediate Past Secretary
- ix. Central Council Members
- x. Local Council Members, one Local Council Member for every 50 Corporate Members of each Division or part thereof, the number of the so elected Local Council Members will be minimum 5 numbers and maximum 40 numbers. Of Course divisional representation will be ensured proportionately keeping in view the total number of members in a Division.

59. ELECTION OF LOCAL COUNCIL

a) The Chairman, Vice –Chairman ,and Local Council Members shall be elected by the Corporate Members of the Local Centre by Secret ballot, sent by post ,in accordance with the Provisions of the Constitution and the Bye-Laws. The election shall be held concurrently at all Centres all over Pakistan along with Headquarters Election.

b) The Secretary of Local Centre shall be nominated by the Chairman of the Local Centre from amongst the Corporate Members of the Local Centre.

60. SUB-CENTRES

Whenever a number of Corporate Members not below twenty five (25) residing at a station within the jurisdiction of a Local Centre approach the Local Centre to form a Sub Centre, the Local Centre may agree to the establishment of such Sub Centre on being satisfied of the jurisdiction of creating such a Sub Centre subject to the approval of the Council. Sub Centres may also be opened by Corporate Members in foreign countries with the approval of the Council and such Sub Centres may be affiliated with the Headquarters or any Local Centre.

61. SEAL

The Seal of the Institution shall be affixed to such certificates, deeds or documents as required to be sealed only by the Secretary General. The President or Vice-President nominated by the

Council and Secretary General shall sign every instrument in which the Seal of the Institution is so fixed.

62. SPELLING MISTAKE ETC.

All spelling mistakes, omission of commas, full stops and semi colons, grammatical mistakes, clarification of genders and or number wherever necessary, stands corrected.